



# VOLUNTEER UNDER 10 GIRLS HEAD COACH

<b>TITLE OF POST:</b>	<u>Volunteer U10 Girls Head Coach</u>
<b>SALARY:</b>	Voluntary Role
<b>HOURS:</b>	1 hour a week plus match day (36 weeks a year)
<b>LOCATION:</b>	Boston, plus other locations as required to fulfil the needs of the role.
<b>RESPONSIBLE TO:</b>	Technical Director
<b>RESPONSIBLE FOR:</b>	No line management responsibilities
<b>LIAISES WITH:</b>	Club Coordinator Sports Physiotherapist Club Welfare Officer Girls Coaching Staff

## **ROLE PURPOSE**

To coach, develop and educate the players both on and off the pitch preparing female players within a technical programme to enable them to fulfil their sporting potential.

## **DUTIES AND RESPONSIBILITIES**

- To plan prepare and evaluate all sessions using the FA's Four-Corner Model
- To deliver coaching sessions to the relevant age groups at a range of venues in accordance with the coaching syllabus and timetable agreed at the beginning of the season and reviewed annually.
- To be responsible for recording participants and attendances at activities for your designated team.
- To conduct Bi Annual Player Review Meetings with your teams' players and their parents of your designated team as determined by the Technical Director
- To be responsible for the running of a Girls squad and all related administration.
- To be responsible for the Health & Safety and welfare of themselves and the persons in you oversee who may be affected by your actions.
- Co-operating with other staff in ensuring high standards of conduct and behaviour at all times as per the Code of Conduct for Coaches

- Communicate with the Technical Director / Club Coordinator regarding the programme e.g. arrangements for training and matches.
- Liaise with the Physiotherapist regarding prevention, treatment and rehabilitation of injuries.
- To maintain a well-supplied medical bag for all fixtures and training sessions in consultation with the Physiotherapist
- Have a commitment to Continuous Personal Development
- Attend all Club in service days.

### ***Other***

- Undertake other duties as required ensuring efficient work on behalf of the Boston United FC Community Foundation team

## **PERSONAL SPECIFICATION**

### ***Knowledge***

- An understanding of working in the girls' football environment

### ***Experience***

- Experience of working with young athletes and creating/managing programmes to facilitate their long-term athletic development.
- Ideally experience of working in a football club environment.

### ***Skills and abilities***

The skills and abilities required in order to fulfil the role include:

- A student of the game, continuously looking to improve and develop self and others
- A dynamic, hardworking and enthusiastic individual
- A strong motivator, with high enthusiasm
- A good disciplinarian
- Proactive attitude within the role
- Quality focus – takes responsibility for ensuring a high quality of work at individual and at team level
- Highly organised and able to manage multiple tasks and meet strict deadline

- Drive and energy – demonstrate enthusiasm and is personally committed to achieving objectives set
- Self-development – is receptive to feedback about own behaviour, strengths and areas for improvement
- A high level of confidentiality
- Flexibility and willingness to learn
- Ability to work calmly under pressure
- Ability to work unsupervised
- IT skills to include a good level of competence using Excel, Word, and web-based applications
- Good Recording and Reporting skills
- High level of Communication and listening skills
- Excellent Presentation skills
- Flexible attitude to working hours to facilitate meeting all the demands of the role
- Excellent and up to date understanding of Child Protection and Safeguarding procedures and relevant clearances

### ***Health/Safety/Welfare***

The volunteer is responsible for the health, safety and welfare of themselves and others whilst at work in accordance with the Community Foundation Health & Safety Policy.

### ***Equal Opportunities***

The volunteer is required to work in accordance with the Community Foundation policy relating to the promotion of equal opportunities and diversity.

### ***Training & Development***

The volunteer is responsible for assisting in the identification of their own training and development requirements.

### ***Any Special Conditions of Service:***

The post holder must:

- Have a minimum FA Level One

- Have a valid FA Emergency Aid qualification
- Have a valid FA Safeguarding Children
- Have a clean enhanced FA CRC check
- Be a member of the FA Licensed Coaches Club
- Hold a valid UK full driving license.
- Have access to a car
- To always represent Boston United Football Club and Boston United FC Community Foundation in a professional manner regarding to presentation, personal hygiene, attitude, conduct and professionalism.
- To wear and maintain the uniform provided and where possible further promote the activities and service provided & promote the brand of Boston United.
- Be able to work flexible and unsociable hours where the role requires (including evenings, weekends and public holidays where appropriate).
- Undertake such additional responsibilities as required, support the efficient running of the programme.

This role description describes responsibilities, as they are currently required. It is anticipated duties will change over time and the role description may need to be reviewed in the future.

Priority will be given to those candidates with:

- Experience of working with female players
- Appropriate qualifications

The ability to attend all the training sessions for the specified age group throughout the week.